

# UNIVERSITY OF OXFORD: DEPARTMENT OF PHYSICS

## PHYSICS JOINT CONSULTATIVE COMMITTEE

HT25: 13:00 on Wednesday, Wk 2 HT25  
Mendelssohn Meeting Room

### ATTENDANCE

#### • Those Present

- Gareth Hopkins (GH) - Chair, 4th Year Rep
- Jack Barker (JaB) - Webmaster
- Arda Kurtoglu (AK) - New Webmaster
- Nick Lang (NL) - 1st year Rep
- Yikuan Yang (YY) - 1st year Rep
- Laila Ahmed (LA) - 1st year Rep
- Kiefer Lim Yi Heng (KLYH) - 2nd Year Rep
- Milton Lee (ML) - 2nd Year Rep
- Hazel Crescent (HC) - 2nd Year Rep Lily Shen (LS) - Physics and Philosophy Rep
- Hans Kraus (HK) - Head of Teaching
- Jenny Barnes (JB) - Teaching Laboratories Manager
- Carrie Leonard-McIntyre (CL-M) - Assistant Head of Teaching
- Hannah Glanville (HG) - Teaching Faculty Administration Officer
- Liana Warren (LW) - Teaching Office
- Georg Viehhauser (GV) - Academic Committee

#### • Apologies From

- Helena Bhattacharya (HB) - Secretary, 3rd Year Rep
- Michael Barnes (MB) - Academic Committee
- Naiqi Zheng (NZ) - 3rd Year Rep
- Om Gupta (OG) - 4th Year Rep
- Thomas Ford (TF) - 4th Year Rep

## MINUTES

1. Minutes of last meeting (Wednesday, Wk 2 MT24) (5)
  - (a) No matters arising
2. Committee business (20)
  - (a) **Chair**
    - *introductions*
      - the new webmaster was introduced to the committee
    - *lecture feedback*
      - GH reminded students to fill out lecture feedback forms
      - pointed out that there seemed like there was a large number of people filling out feedback if it is called attention to in the lecture itself. GH confirmed that the difference in turnout was immense, 700-800 per cent increase
    - *new committee notes*
      - GH announced the results of the executive elections. Nick Lang is the new PJCC Chair, and Arda Kurtoglu is the new Webmaster. There were no nominations for secretary
      - GH also noted that there were positions needing to be filled next year, The PJCC Secretary, 1 4th year rep, possibly two since we don't know the situation with NZ. Also a MMathPhys rep, though these do not have to be separate representatives.
  - (b) **Secretary** *No business*
  - (c) **Webmaster** *No business*
3. Year reps' business (15)
  - (a) **First Year**
    - *lecture updates not going through*
      - NL raised that students were not being informed of updates to the lecture timetable , and some are turning up to cancelled lectures.
      - HG pointed out that students had been previously complaining about getting information about courses they didnt take due to the way canvas is set up and everyone is enrolled on every course.
      - a conclusion was reached that it is better to receive frivolous emails than not receive any warning unless you were at the previous lecture.
  - (b) **Second Year** *No business*
  - (c) **Third Year** *No business*
  - (d) **Fourth Year** *No business*
4. **PhysPhil business** *No business*
5. **MMathPhys business** (5) *No business*
6. **Practical Course business** (5) *No business*
7. **Any other business** *No business*

## ACTION POINTS

<b><i>Point in Agenda</i></b>	<b><i>Action to be Taken</i></b>	<b><i>By Whom</i></b>
<i>(2)(a)(iii)</i>	<i>elect new PJCC Secretary and Fourth year reps for the next academic year</i>	<i>NL</i>
<i>(2)(a)(ii)</i>	<i>Encourage Lecturers to ask for feedback mid-lecture</i>	<i>HG, CL-M</i>
<i>(3)(a)</i>	<i>Lecture Updates</i>	<i>CL-M, HG</i>